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# Trustee

Appointment Type: Elected

Term of Office: Elected term

Reports to: Chair

Committee Membership: Board

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## Description

Trustees share overall legal responsibility for UKAT, and for how it is managed and run. Trustees ensure that UKAT operates in accordance with the UKAT Constitution and the law, that UKAT is accountable, and that UKAT's resources are used responsibly.

## Responsibilities

The specific responsibilities of this post are:

- All legal duties and responsibilities of a charity trustee, as defined by the Charity Commission (see <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3/the-essential-trustee-what-you-need-to-know-what-you-need-to-do> for additional information)
- Ensure the views of the membership are appropriately considered and represented to the UKAT Board
- Work with the Board to set the strategic priorities for the organisation
- Work with the Board to ensure appropriate and effective management of the organisation and its resources, for the benefit of the membership
- Assume responsibility for specific areas of activity (e.g. Research, Professional Development, Membership), as requested by the Chair of the Board

## Time Commitment Required

The role holder will be required to prepare for and attend the following meetings, each of which could require a commitment of between 2 and 10 hours.

- A minimum of 2 Board meetings per year
- Annual General Meeting (normally held at the Annual Conference)

## Skill Development

By performing this role, you will be supporting a sectoral body which may be useful evidence for applications for HEA Fellowship application or other professional recognition schemes. You will also gain or develop the following skills:

- Strategic leadership
- Organisational governance

## Eligibility Criteria

To be eligible to apply for this role you must be over 16 years old and not disqualified. Reasons for disqualification include:

- being bankrupt (undischarged) or having an individual voluntary arrangement (IVA)
- having an unspent conviction for certain offences (including any that involve dishonesty or deception)
- being on the sex offenders' register
- other reasons as specified in the Charity Commission [disqualifying reasons table](#)

Trustees who are UKAT members are permitted to hold ONE other elected or appointed position within the UKAT leadership which is NOT an ex-officio member of the UKAT Board.

### Other Information

As an elected member of the Board, the holder of this role will bear legal liability in the event of any claims of negligence or financial mismanagement arising from the leadership and operation of UKAT. If you are considering standing for election to this role you MUST be prepared to accept the liability attached to the role. You should discuss the matter with the CEO or current UKAT Chair if you require any further information or have any concerns regarding liability.